***NOTES: (1) This form needs to be attached to the report during submission (2) If this research resulted in a scholarly outcome, a copy of the accepted/published paper can be used as a substitute for the report***

Student Name: ID No.:

Option: Couse code:

Research Title: Instructor:

**Student’s Input:**

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| --- |
| Itemized Objectives: |
| List any deviation (if any) from the approved objectives: |
| Reportfollows the following format:  Yes  No(Required only if there is no scholarly outcome)  Reason for any deviation (if any):   * Title page * Abstract * Introduction * Literature review * Need for the research * Objectives * Research methodology (in details) * Results and discussion * Conclusions and recommendations * Acknowledgement (if any) * References * Appendix (if any) |
| Percentage of similarity report (Turnitin/Ithenticate): (%)  Also, attach the summary page of the similarity report |

**Course Instructor’s Input:**

|  |
| --- |
| Satisfied with the report compared with the stipulated format:  Yes  No |
| Satisfied with the research outcomes:  Yes  No |
| Acceptance as is:  Yes  No |
| Comment (if any): |

**Student’s declaration:**

I hereby declare that all the information mentioned/commitments made in this proposal are true to the best of my knowledge, and that I have not violated any ethical/integrity requirement. I also declare that I will not use any part of this research to satisfy some of the objectives of my thesis/dissertation research.

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|  |  |  |  |  |  |  |
| Student’s signature and date | | |  | Instructor’s signature and date | | |

**Approval of the Report and Presentation by the Graduate Committee Representative:**

Recommendation:

Signature of Graduate Committee Representative: Date:

|  |
| --- |
| **For official use only** |
| Final Report and Presentation Approval:  Yes  No  Need to resubmit |
| Comment: |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| Graduate Committee Chairman | | |  | CEE Department Chairman | | |

1. Original copy of the approval form sent to the Advisor for grade submission (tick) 
2. Photocopy of the approval form kept in the Student’s File (tick) 